

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT1. CONTRACT ID CODE
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2. AMENDMENT/MODIFICATION NO. A0001	3. EFFECTIVE DATE 5/6/2009	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (if applicable)
6. ISSUED BY U.S. Dept. of Housing and Urban Development Western Field Contracting Operations (NFW) 600 Harrison Street, 3 rd Floor San Francisco, CA 94107-1387	CODE NFWR	7. ADMINISTERED BY (If other than Item 6) Same as Block#6 Rudy L. Julao (415) 489-6713 (PH) (415) 489-6711 (FX)	

8. NAME AND ADDRESS OF CONTRACTOR (No., street, country, State and ZIP Code) All Offerors	X	9A. AMENDMENT OF SOLICITATION NO. R-DEN-02365
		9B. DATED (SEE ITEM 11) 4/30/2009
		10A. MODIFICATION OF CONTRACT/ORDER NO.
		10B. DATED (SEE ITEM 13)
CODE FACILITY CODE		

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☒ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ___ is extended, XX is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning 01 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation, and this amendment, and is received prior to the opening hour and date specified.

12. Accounting and Appropriation Data (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14

A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).

C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:

D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, ___ is required to sign this document and return ___ copy to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

SUBJECT: Closing Agent Services for the State of Arizona

“Description of Amendment begins on page 2, the offerors questions and answers”

Offer due date 5/15/2009 at 1:00 P.M.-local

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF SIGNER (Type or print)	
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY (Signature of Contracting Officer)	16C. DATE SIGNED

R-DEN-02365 Closing Agent for the State of Arizona
Amendment A0001

1. The solicitation package indicates the business must be located in the same state, which is Arizona, can the business be located in California?

Answer: Refer to Section 4.5.11 Contractor Furnished Items and Services, which states “The Contractor shall provide a fully staffed and equipped office in the geographic area for the awarded contract...” The contract will cover the state of Arizona, so the contractor must provide an office in Arizona.

2. How soon after May 15th will you notify the contractor that has been awarded the contract.

Answer: Contract award is anticipated in June 2009.

3. How soon after will Business be notified to begin closing service?

Answer: Refer to Section 2.6, Factor 2 and Section 4.5.3. – The contractor shall provide a fully staffed, equipped and functional office in a location appropriate for the clients no later than 10 days after contract award.

4. As noted on page 8 in the RFP, must the 25 pages in the Technical Proposal include the cover sheet, prices from page 3 of the RFP, and the completed Attachment 7 & 12 from the RFP, the copy of the ORCA registration and our addressing Factors 1, 2 and 3 too?

Answer: The cover sheet is not counted in the 25 page limitation for the Technical Proposal, nor are the attachments, nor the ORCA certifications – pricing from page 3 is part of the Business Proposal.

5. Is the entire proposal intended to be limited to 25 pages total? Or, is there to be a Technical Proposal portion, limited to 25 pages, in addition to a Cost Proposal Portion and other proposal portions too, with no page limitations.

Answer: Refer to Section 3.5.14 – the Technical proposal is limited to 25 pages. The Business Proposal does not have a page limitation.